

CAIR Board of Directors Meeting Minutes

Tuesday, October 18, 2011

Teleconference

Present: Chris Cullander (President), Willard Hom (Immediate Past President), Van Novack (Vice President) Tongshan Chang (Treasurer), Berkeley Miller (Secretary), Mark Robinson (Director), Heather Brown (Director), (Director), Michael Roona (Director), Flora Yen (Director).

Absent: None

The meeting was called to order at noon.

1. CAIR Conference

Chris Cullander updated the Board on the conference arrangements. Key note speakers will include (1) Teri Cannon and Jill Ferguson addressing senior college accreditation, Robert Pacheco on community college accreditation, Paul Gaston discussing student learning, and Michael Kurlaender on evaluation policies that help educational attainment. Chris also confirmed that there would be an IPEDS session following the close of the conference.

Van Novack reported there were 148 registrants so far.

Tongshan Chan reported he'd received six checks for conference sponsors, including ETS, SAS, Blackboard, NSSE, and UCLA/HERI. There is space for two more sponsors.

There were additional discussions of conference arrangements, including AV equipment, sounds systems, podiums, banquet orders, printing of the conference programs, badges, etc. A walk-through with the hotel staff was scheduled for Tuesday, Nov. 8th.

2. Openings for Board Members

There will soon be openings for three new board members. There was a general discussion on recruitment, and suggestions about possible individuals to recruit.