

CAIR Executive Committee Meeting Minutes

Tuesday, April 24, 2007

Conference Call

Participants: Cel Johnson, President; Craig Hayward, Past President; Fran Horvath, 2007 Conference Co-chair; Bettina Huber, Treasurer; Julian Fernald, Secretary; Janel Hastings, Independent Colleges and Universities Rep; Barbara McNeice-Stallard, CCC Rep; Ed Sullivan, CSU Rep

The meeting was called to order at 3:00 p.m.

I. Minutes

Corrected minutes from the January 2007 meeting were approved.

II. CAIR 2007 – Monterey 11/14-11/16

A. Speakers

Confirmed – David Shulenburg, Vice President Academic Affairs, NASULGC will speak on the Voluntary System of Accountability being proposed by AASCU and NASULGC

Tentative – Board members are currently following up with several other tentative speakers.

B. Save the Date Notice/Membership Drive

A “save the date” notice for the conference with confirmed speakers, conference theme, and hotel and city information, along with a call for papers, and a membership renewal request will be sent to the membership list in May.

C. Conference Website

is live: <http://www.cair.org/conferences/index.html>

D. Entertainment

Has not yet been arranged

E. Workshops

CAIR will present 3 workshops on Wednesday afternoon from 3:00-6:00:

- 1) Statistics workshop (AIR representative)
- 2) IPEDS data cutting tools (Cel Johnson, Exec. Director Institutional Research and Planning, University of San Diego)
- 3) Graduate Assessment (Joseph Hoey, VP for Institutional Effectiveness, Savannah College of Art and Design)

F. On-site meeting

scheduled for Thursday May 31 in Monterey from 9:00-4:00.

The meeting was adjourned at 4:00 pm